



Leicester
City Council

**MEETING OF THE ECONOMIC DEVELOPMENT, TRANSPORT AND
TOURISM SCRUTINY COMMISSION**

DATE: THURSDAY, 14 MARCH 2019

TIME: 5:30 pm

**PLACE: Meeting Room G.01 - City Hall, 115 Charles Street,
Leicester, LE1 1FZ**

Members of the Commission

Councillor Khote (Chair)
Councillor Rae Bhatia (Vice-Chair)

Councillors Dr Chowdhury, Bhavsar, Kitterick, Patel, Porter and Sandhu

Members of the Commission are invited to attend the above meeting to consider the items of business listed overleaf.

For Monitoring Officer

Officer contacts:

Anita Patel (Scrutiny Policy Officer)

Jason Tyler (Democratic Support Officer),

Tel: 0116 454 6359, e-mail: jason.tyler@leicester.gov.uk

Scrutiny Support, Leicester City Council, 3rd Floor, City Hall, 115 Charles Street, Leicester, LE1 1FZ

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Further information

If you have any queries about any of the above or the business to be discussed, please contact:

Jason Tyler, Democratic Support Officer on 0116 454 6359.

Alternatively, email jason.tyler@leicester.gov.uk, or call in at City Hall.

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AGENDA

FIRE / EMERGENCY EVACUATION

Chair to announce:

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1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members will be asked to declare any interests they may have in the business to be discussed on the agenda.

3. MINUTES OF THE PREVIOUS MEETING

**Appendix A
(Pages 1 - 8)**

The Minutes of the meeting of the Commission held on 17th January 2019 are attached and Members will be asked to confirm them as a correct record.

4. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer to report on any Questions, Representations and Statements of Case received in accordance with Council procedures.

5. PETITIONS

The Monitoring Officer to report on any Petitions received in accordance with Council procedures.

6. EXECUTIVE RESPONSE TO THE BUS SERVICES ACT TASK GROUP REPORT

**Appendix B
(Pages 9 - 18)**

The Director of Planning, Development and Transportation submits a report providing an update on activity relating to public transport in the city and responses on the specific recommendations and action points arising from the 6th September 2018 Task Group report.

The Commission will be asked to note the contents of the report.

7. TOWNSCAPE HERITAGE INITIATIVE UPDATE

The Director of Planning, Development and Transportation will give a presentation to update the Commission on the Townscape Heritage Initiative.

8. ASHTON GREEN: PROGRESS ON DEVELOPMENT

The Director of Planning, Development and Transportation will give a presentation to update the Commission on the progress on development at Ashton Green.

9. FORWARD PLAN OF KEY DECISIONS

**Appendix C
(Pages 19 - 30)**

The Commission is asked to make any comments on the Forward Plan of Key Decisions, as attached.

10. WORK PROGRAMME

**Appendix D
(Pages 31 - 36)**

The Commission's Work Programme is submitted for information and comment.

11. ANY OTHER URGENT BUSINESS



Leicester
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Appendix A

Minutes of the Meeting of the
ECONOMIC DEVELOPMENT, TRANSPORT AND TOURISM SCRUTINY
COMMISSION

Held: THURSDAY, 17 JANUARY 2019 at 5:30 pm

P R E S E N T :

Councillor Khote (Chair)

Councillor Bhavsar
Councillor Kitterick

Councillor Patel
Councillor Porter

In attendance:

Councillor Clair – Deputy City Mayor with responsibility for
Culture, Leisure, Sport and Regulatory Services
Councillor Clarke – Deputy City Mayor with responsibility for
Environment, Public Health and Health Integration

* * * * *

45. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Dr Chowdhury, Rae Bhatia and Sandhu.

46. DECLARATIONS OF INTEREST

No declarations of interest were made.

47. MINUTES

AGREED:

That the minutes of the meeting of the Economic Development, Transport and Tourism Scrutiny Commission held on 6 December 2018 be confirmed as a correct record.

48. QUESTIONS, REPRESENTATIONS AND STATEMENTS OF CASE

The Monitoring Officer reported that no questions, representations, or statements of case had been received.

49. PETITIONS

The Monitoring Officer reported that no petitions had been received.

50. CONNECTING LEICESTER - UPDATE

The City Centre Streets Programme Manager gave a presentation updating the Commission on progress with the Connecting Leicester programme. A copy of the presentation is attached at the end of these minutes for information.

During the presentation, the City Centre Streets Programme Manager drew attention to the following:

- Ways of stopping refuse bins being left on the pavement in Marble Street would be investigated;
- The forthcoming scheme for York Road would include using a Traffic Regulation Order to restrict the flow of traffic along the road. It also was proposed to increase the width of the footways, which would create a link with the footway/cycleway through the new development on the site of the former New Walk Centre;
- In addition to the work scheduled for Market Place South and already undertaken on Friar Lane as part of the THI scheme, the remaining section of Friar Lane would be improved, to provide a link between schemes already completed;
- The decision on the bid for funding from the Transforming Cities Fund was due in February or March 2019. If the Council's bid was unsuccessful, ways of funding the work from the Council's existing resources would be sought, but as Leicester was one of only 10 cities invited to bid it was hoped that this situation would not arise; and
- Signing in Belgrave Gate would be considered separately to the improvement scheme, as part of work to declutter the area, but would be undertaken as soon as possible.

It was suggested that, although improvements under the Belgrave Gate North scheme were welcome, it would be preferable to remove the Belgrave Circle roundabout and create a crossroads junction. However, Councillor Clarke, (Deputy City Mayor with responsibility for Environment, Public Health and Health Integration), confirmed that the presence of infrastructure below the island meant that this would not be possible. Previous work in that area had

created a very useful open space, which would be improved under the proposed scheme.

Members noted that the objector to the proposed compulsory purchase of land in Mansfield Street had not attended the public inquiry into the Compulsory Purchase Order and questioned whether the objector had been informed of arrangements for the inquiry. In reply, the City Centre Streets Programme Manager confirmed that the objector had been given all of the details of the inquiry. In addition, the Council had worked hard over several months to communicate with the objector but had not received an appropriate response.

It was proposed that part of Belgrave Gate, Haymarket and Church Gate would be fully pedestrianised under the North City Centre Access Improvement scheme, with vehicles permitted on those roads to service premises. At present this could be done between 5.00 am and 11.00 am (9.00 am on Saturdays), but consideration was being given to reducing this time to 10.00 am on weekdays, to reduce conflict caused by increased footfall in the area.

Concerns were raised that disabled people would find it difficult to access premises in the areas to be pedestrianised under the North City Centre Access Improvement scheme. The City Centre Streets Programme Manager assured Members that a Healthy Streets Audit would be undertaken, which considered factors such as where tactile paving and smooth level surfaces needed to be placed to make sure that the area was as accessible as possible to everyone.

A survey of disabled parking also had been undertaken and, although this showed there to be spare capacity in the area, it was proposed to create additional disabled parking in the Haymarket car park. This was part of the aim of the scheme to provide a safe environment for everyone, (not just disabled people).

When schemes previously had been tried that allowed Blue Badge holders to use vehicles to access otherwise pedestrianised areas, it had been found that it was not possible to implement this properly, as the Council could not take action on moving traffic offences and the Police did not have the resources to monitor the schemes fully. When the North City Centre Access Improvement scheme was fully implemented, Mansfield Street would be open to all traffic, so disabled people could be set down and picked up there.

It was noted that the improvements to York Road necessitated the removal of parking for disabled people. Users of the Jain Centre on Oxford Street already had an arrangement with users of neighbouring premises to use their parking facilities and an agreement had already been made for the use of Newarke Street car park by disabled drivers. In addition, the Traffic Regulation Order had been relaxed to enable drivers with a Blue Badge in their vehicle to set down and pick up disabled people in York Road. A small number of objections to the proposed Traffic Regulation Order had been received, including a petition from users of the Jain Centre. This petition would be considered at the meeting of Council to held on 24 January at the request of a Ward Member.

AGREED:

- 1) That progress with the Connecting Leicester programme be noted; and
- 2) That the Director of Planning, Development and Transportation be asked to circulate Equality Impact Assessments for the schemes discussed at this meeting to all members of this Commission.

Councillor Porter arrived at the meeting during consideration of this item

51. BUSINESS SUPPORT - UPDATE

Councillor Clair, (Deputy City Mayor with responsibility for Culture, Leisure, Sport and Regulatory Services), introduced this item, stressing the importance of the support that was provided for businesses in the city.

The Head of Economic Regeneration then gave a presentation, a copy of which had been circulated with the agenda, updating the Commission on the Business Support projects. During the presentation, he drew attention to the following points:

- The current business support projects delivered by the Council and partners had all been funded by the European Regional Development Fund;
- These projects included the Council led 'Collaborate' project, the Leicester and Leicestershire Enterprise Partnership's (LLEP's) Business Gateway and the 'Digital Growth Project' managed by the East Midlands Chamber;
- The Collaborate project had actively engaged with 475 businesses, with a £1.2m capital grant fund proving particularly popular. The popularity of the support being offered meant that targets already had been exceeded; and
- Work to identify further funding and business support was ongoing.

In response to concerns that businesses owned by Asian and Black people were not being reached with support, the Head of Economic Regeneration advised the Commission that these sectors were being reached. One example of this was the support provided to the textiles sector by the Collaborate project, where the lead officer had engaged with over 140 businesses, many of which had Asian business owners, so he was aware of the issues faced by those businesses. Opportunities also were taken to deliver events and workshops in community settings where this would increase engagement.

Some concern was expressed that identifying businesses by ethnicity was unnecessary, as any success in building any business should be celebrated and opportunities taken to learn from the owners of those businesses. In addition, a preference for providing repayable loans for businesses, rather than grants, was expressed, in order to make support services sustainable and to

ensure that an uncompetitive situation was created where businesses not receiving support found it difficult to increase their profits to match those of businesses receiving grants.

Some disagreement ensued on this. Members agreed that grants should be equally available to all businesses and noted that although the grants provided were small they could trigger success. However, businesses failed in all markets in many different circumstances and it could be difficult to identify whether lack of access to Business Support projects was a factor in this.

Members also asked for assurances that checks were made to ensure that businesses supported in the textiles sector had good health and safety practices and paid at least the national minimum wage. The Head of Economic Regeneration explained that the Council looked for independent industry accreditation with recognised auditing mechanisms to verify the credentials of businesses seeking support. No grants had been provided to businesses where illegal practices had been identified. Where such practices occurred, those businesses would be referred to the relevant enforcement agencies for investigation.

AGREED:

- 1) That progress with the Collaborate business support project be noted;
- 2) That the submission of the full European Regional Development Fund bid for the Growth Hub project be noted;
- 3) That the East Midlands Chamber's "Digital support for business" project be noted; and
- 4) That the Director of Tourism, Culture and Inward Investment be asked to ensure that reviews of the Business Support projects include analysis of diversity, such as the ethnicity of business owners using the support.

52. EMPLOYMENT HUB - UPDATE

Councillor Clair, (Deputy City Mayor with responsibility for Culture, Leisure, Sport and Regulatory Services), introduced this item, welcoming the work being done through the project.

The Head of Economic Regeneration then gave a presentation, a copy of which had been circulated with the agenda, updating the Commission on the Employment Hub project. During the presentation, he drew attention to the following points:

- This was a sub-regional project with 10 formal partners;
- 20 applications to the Leicester Jobs Fund had been approved and 20 individuals appointed. This included individuals with disabilities, carers and

an ex-offender;

- Employer enquiries had spiked in May 2018, as this was when the project had been launched; and
- The project was working to increase the number of businesses and individuals registering their details on the new Employment Hub website as the project developed.

In response to a specific query from Members around the transport and logistics sector, it was noted that many businesses from this sector were in the county. Several of these already had engaged with the project, and officers would be happy to engage with any others that were interested. If there were several businesses from any particular sector that had similar needs, sector specific events could be organised, (as had happened with the social care sector).

The Head of Economic Regeneration confirmed that the contractual target for this project was to engage with 220 small and medium-sized enterprises, with 165 delivering an employment outcome. Long term tracking of individuals would be more difficult to do, and was not the intention of the project, due to data protection restrictions for details held by partner organisations and as the project would not be advised of the outcome of every vacancy. Officers would do their best to capture this information, but not all opportunities were created by the Council, many being created by the businesses themselves.

There was some concern that the project could unintentionally channel people in to low paid employment, but it was accepted that this could be to do with skill levels. Low paid employment could be a better option for some people than having to be on state benefits long-term, but it was recognised that it was important to encourage skills progression and higher-level apprenticeships, and to ensure that providers were providing high value opportunities, as increasing skills was the route to higher wages.

It was noted that the data being gathered through the project was sufficient to help individuals and business access the right support, both in order to comply with the General Data Protection Regulation and to encourage participants to engage. A simple registration form therefore was used to gather information, but this meant that limited data was available on individuals. Consideration was being given to what other data could be collected and tracked through the project.

Members also noted that the low carbon industry had a low profile through this project. The Head of Economic Regeneration explained that most businesses engaging with the project were not in the energy sector and were more likely to identify themselves with another sector, such as manufacturing or engineering, than low carbon.

AGREED:

- 1) That the presentation be noted; and

- 2) That all Councillors be asked to encourage individuals and employers to engage with the Employment Hub project through the project's website: <https://www.leicesteremploymenthub.co.uk/>

Councillor Kitterick left the meeting during consideration of this item

53. GENERAL FUND REVENUE BUDGET 2019/20 TO 2021/22

The Director of Finance submitted a report setting out the City Mayor's proposed General Fund Revenue budget for 2019/20 to 2021/22.

The Director of Planning, Development and Transportation introduced the report, reminding Members that changes to service budgets were now driven by a well-established programme of service reviews. The report therefore reflected those that had been completed and anticipated those remaining to be done.

He remarked that the City Development and Neighbourhood Services already had achieved £18.7million of savings and had a target of £7.4million to achieve in Spending Review 4. Members noted that budget pressures in some of those services had required the department to make additional spending review savings. These had been achieved, so savings already achieved meant that the department was able to operate within its budget and could achieve further savings to support the corporate position.

In discussion on this report it was noted that:

- The Council had agreed to maintain a minimum balance of £15million of reserves, plus a number of ear-marked reserves;
- The administration of bus lane enforcement was undertaken by Nottingham City Council, which was a cost to this Council. As part of the need to continue to make savings, officers would be considering whether it would be financially beneficial to bring this work in-house;
- The technical services review was taking longer to implement than had been anticipated, as there had been some staffing changes in Property Services following appointment of a new director; and
- Forecast capital expenditure for Transport would fluctuate from the figure given in the report. For example, grants from the Transforming Cities Fund and the European Development Fund could add a significant amount to the current estimate of £27,588,000.

AGREED:

- 1) That the Director of Finance be asked to clarify to Members who the 40,000 people not accounted for in the figures given paragraph 2.2 of the Equality Impact Assessment are and whether this figure

includes students;

- 2) That the Director of Planning, Development and Transportation be asked to provide Members with a breakdown of how much from each fine received through bus lane enforcement is received by this Council and how much is passed to other bodies; and
- 3) That the Overview Select Committee be asked to take the comments of this Commission recorded above in to account when considering the City Mayor's proposed General Fund Revenue Budget for 2019/20 to 2021/22.

54. WORK PROGRAMME

The Commission's work programme was received and noted.

55. CLOSE OF MEETING

The meeting closed at 7.29 pm



Bus Services Act 2017 Update

**For consideration by: Economic Development,
Transport and Tourism Scrutiny Commission**

Date: 14th March 2019

Lead director: Andrew L. Smith

Useful information

- Ward(s) affected: **ALL**
- Report author: Stuart Maxwell (City Transport Director).
- Author contact details: stuart.maxwell@leicester.gov.uk;

1. Purpose of report

1.1 On 6th September 2018, the Scrutiny Commission received the Task Group Report: “Review of the Bus services Act 2017 – the impacts and opportunities”.

1.2 This paper provides:

- a general update on relevant activity relating to public transport in the city (below)
- comments on specific recommendations and action points from the 6th September 2018 Task Group Report (see tabulated cover sheet)

2. Summary

2.1 There has been considerable activity and progress on issues affecting public transport in the city since the 6th September 2019 meeting of the Commission. Items of note are discussed below.

2.2 **Clean Air Zone (CAZ)** – in March 2018, the City Council and major bus operators committed to a CAZ which will improve air quality by delivering cleaner, Euro VI engines across the Leicester bus fleet by the end of 2020.

Proactive cooperation with our partners, the ambition embedded in our Air Quality Action Plan (2015-2026) and our subsequent CAZ agreement have already helped deliver significant benefits. Compliance with our 2020 Euro VI engine target has increased from 10% to 70% between 2015 and 2019.

Notwithstanding our good progress to date, the Council continues to work with operators to drive change e.g. by securing funding to improve engine emissions by retro-fitting 158 buses. A funding application to upgrade a further 53 buses is currently being considered by JAQU, the government’s Joint Air Quality Unit. If successful, the total spend in this area (including operator contributions) will be £6.5 million.

2.3 **ERDF Low Carbon Fund** – the city council has secured a £12.5 million package of low carbon measures which is relevant to public transport operations in that it:

- Extends our behavioural change programme promoting sustainable travel and modal shift
- Adds solar panels to the roof of St Margarets Bus Station

2.4 Transforming Cities:Tranche 1 – having won the right to compete, Leicester is one of 10 cities bidding for DfT Transforming Cities funding. Our £10 million Tranche 1 bid is currently being considered by DfT with a decision expected in early March 2019. Our Tranche 1 bid includes:

Electrification of Birstall Park and Ride Bus Service

This scheme will provide a step change in our park and ride service, improving the quality and frequency on a key corridor to the north of the city which connects the city centre to our Enterprise Zone, regeneration areas, a new University Space Campus and major housing growth areas.

Delivering Contactless Smart Payment Across Central Leicestershire's Bus Network

This scheme will deliver substantial benefits for bus passengers travelling on our main corridors, simplifying travel through contactless payment whilst improving boarding time and supporting better connectivity.

2.5 Transforming Cities: Tranche 2 – we are currently developing our Tranche 2 bid in conjunction with bus operators and other strategic partners. Tranche 2 could secure up to £100m to improve transport connectivity and access to employment across Leicester. Bids will be finalised in Autumn 2019. Public transport options under consideration include:

- improving our bus station and rail transport hubs and, importantly, connectivity between them
- bus priority measures on key radials and routes improving the speed, access and reliability of services, particularly those targeting major growth areas, employment and housing sites
- building on Trance 1 ticketing initiatives.

2.6 National Productivity Investment Fund – Bus Pinch Points

Detailed design of the following pinch point treatments is progressing with construction programmed for 2019 / 20:

- ***St Margarets Bus Station*** – direct bus priority egress to Burleys Way
- ***Bus Lanes / Enforcement measures*** – Groby Road; Narborough Road; Uppingham Road; Duns Lane;

2.7 Data Sharing / Smart Cities

Our major bus operators are already investing in new ticket machines and contactless on-bus payment systems within their own bus operations.

This does not, in itself, guarantee the multi-operator smart ticketing environment we aspire to but it is a positive and enabling step.

The new ticketing systems do, however, improve the quality, timeliness and granularity of bus tracking and passenger data. First Bus recently demonstrated the power of their new data analytics tools. We are already beginning to share information and harness the potential of this data to improve and support our Transforming Cities and other bids.

2.8 Bus Services Act Agreement

We continue to work closely with bus operator partners on the above projects. The scale of funding, potential levels of intervention and partnership working experience gained during this process will help educate and shape our Bus Services Act Partnership Agreement.

Initial drafts of the Agreement will therefore be prepared once we have a decision on our Transforming Cities Tranche 2 bid. (est. Dec 2019)

3. Recommendations

3.1 Members are asked to note the contents of this report.

4. Financial, Legal and other implications

Financial implications - none

Legal implications - none

Climate Change and Carbon Reduction implications – none

Equalities implications - none

5. Supporting information / appendices

5.1 EDTT Scrutiny Task Group - A review of The Bus Services Act 2017 – the impacts and opportunities

<http://www.cabinet.leicester.gov.uk:8071/documents/s95833/Bus%20Services%20Act%20draft%20report%20of%20findings%20for%20tg%20comments%2024%20Aug.pdf>

6. Is this a private report (If so, please indicated the reasons and state why it is not in the public interest to be dealt with publicly)?

No

7. Is this a “key decision”?

No

Executive Response to Scrutiny

Introduction

On 6th September 2018, the Economic Development, Transport and Tourism Scrutiny Commission Task Group reported on the potential impact of the government’s new Bus Services Act 2017 on Leicester City Council and local bus services.

This paper provides:

- A progress update on specific Task Group recommendations and action points (tabulated below)
- A more general update (attached) on key projects, opportunities and work-streams which are likely to influence our future Bus Services Act Partnership Agreement

Response to Recommendations

Scrutiny Recommendation	Executive Decision	Progress/Action	Timescales
To consider the creation of a formal partnership arrangement to support coordinated investment and give the council greater influence on the delivery of bus services. The task group considered that the Enhanced Partnership model may offer some advantages over other approaches.	Accepted	Working closely with bus operator partners. Draft document deferred as major bus projects under. Transforming Cities will help educate and define our Partnership Agreement.	After Transforming Cities (Tranche 2) decision.)
To consider introducing more incentives and discounts as part of the multi-ticketing and multi-modal ticketing systems in Leicester and across boundaries.	Accepted	Cross-boundary, multi-modal contactless ticketing within Transforming Cities Fund (TCF) Tranche 1bid. Decision expected 03/19).	2019 – 2023 (TCF Project Timescale)

Scrutiny Recommendation	Executive Decision	Progress/Action	Timescales
		Options to establish and sustain a targeted discount / incentive scheme being considered within Transforming Cities project and emerging Local Transport Plan.	
To work with bus operators to share data to inform service improvements.	Accepted	Successful examples within Transforming Cities project Continue to develop & expand to exploit full potential.	Complete (Principle established)
The council to encourage bus operators to promote smarter & integrated cashless methods of payments on all bus travel journeys to promote bus use, whilst taking into account social needs.	Accepted	First, Stagecoach & Arriva already offer contactless card and mobile payment solutions. Kinchbus are trialling at the moment. Centrebus offer smartcard solution. Our Transforming Cities Tranche 1 project will integrate operator systems to provide multi-operator ticketing for passengers..	Complete Ongoing 2019 – 2023 (TCF Project Timescale)

Scrutiny Recommendation	Executive Decision	Progress/Action	Timescales
<p>In light of recent survey findings by <i>Transport Focus</i> in February 2018 'Using the bus: what young people think' - The council and bus operators to consider options to encourage increase in bus use by young people and students in Leicester.</p>	Accepted	See "Incentives and Discounts" item above.	n/a
<p>The council to support the importance of social value considerations through delivering public transport network in the city.</p>	Accepted	<p>Ongoing through –</p> <ul style="list-style-type: none"> - Support and administration of ENCTs travel card scheme - Targeted discount & incentive scheme options being considered within Transforming Cities & emerging Local Transport Plan - Improving quality & timeliness of transport information (including the addition next stop signs & audio announcements on some services) 	Ongoing
<p>To consider the guidance briefing paper, case studies and best practice: https://bettertransport.org.uk/sites/default/files/research-files/bus-services-act-guidance.pdf</p>	Accepted	Noted	complete

Leicester City Council

PLAN OF KEY DECISIONS

On or after 1 April 2019

What is the plan of key decisions?

As required by legal regulations the Council publishes a document to show certain types of decision known as 'key decisions' that are intended to be taken by the Council's Executive (City Mayor, Deputy City Mayor and Assistant City Mayors). The legislation requires that this document is published 28 clear days before a decision contained in the document can be taken. This document by no means covers all the decisions which the Executive will be taking in the near future.

Details of the other decisions, the City Mayor and the Executive also take can be found at www.cabinet.leicester.gov.uk/mgdelegateddecisions.aspx?bcr=1

What is a key decision?

A key decision is an executive decision which is likely:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in two or more wards in the City.

Full details of the definition can be viewed at <https://www.leicester.gov.uk/your-council/how-we-work/plan-of-key-decisions/>

What information is included in the plan?

The plan identifies how, when and who will take each key decision, who to contact for more information or to make representations, and in addition where applicable, who will be consulted before the decision is taken.

The plan is published on the Council's website.

Prior to the taking of each executive key decision, please note that the relevant decision notice and accompanying report will be published on the Council's website and can be found at

<http://www.cabinet.leicester.gov.uk/mgdelegateddecisions.aspx?bcr=1>

Plan of Key Decisions

On or after 1 April 2019

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1. A place to do business

What is the Decision to be taken?	NEW OPPORTUNITIES To approve the investment in new opportunities through the use of New Opportunities funding.
Who will decide?	City Mayor/Executive

When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	None.
Who can I contact for further information or to make representations	Matthew.Wallace@leicester.gov.uk

What is the Decision to be taken?	DECISIONS ACTING AS ACCOUNTABLE BODY TO THE LLEP Decisions as a consequence of being the Accountable Body to the Leicester and Leicestershire Enterprise Partnership, as and when they arise
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	Proposals will have been subject to the LLEP governance processes
Who can I contact for further information or to make representations	Colin.Sharpe@leicester.gov.uk

What is the Decision to be taken?	PIONEER PARK - NEW BUSINESS WORKSPACE Approval to enter into a development agreement for the delivery of workspace development and the sale of land at Exploration Drive
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	Any development scheme will be subject to consultation through the planning process
Who can I contact for further information or to make representations	Louise.Seymour@leicester.gov.uk

What is the Decision to be taken?	APPROVE A CULTURAL INVESTMENT PROGRAMME To approve investment in important cultural assets and activities
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	
Who can I contact for further	Mike.Dalzell@leicester.gov.uk

information or to make representations	
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What is the Decision to be taken?	LEICESTER GROWTH HUB Delivery of new European funded business support project
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	None
Who can I contact for further information or to make representations	Joanne.Ives@leicester.gov.uk

What is the Decision to be taken?	PURCHASE OF PROPERTY Purchase of property for strategic regeneration purposes using EAP funding
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	None
Who can I contact for further information or to make representations	Matthew.Wallace@leicester.gov.uk

2. Getting about in Leicester

What is the Decision to be taken?	CONNECTING LEICESTER PHASE 3 Decision to approve funds to progress the next phases of Connecting Leicester to be funded as part of the Economic Action Plan and through external grant funding
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019

Who will be consulted and how?	Public, stakeholder and planning application consultation carried out on each scheme as appropriate
Who can I contact for further information or to make representations	Andrew.I.Smith@leicester.gov.uk

3. A low carbon city

No decisions due to be taken under this heading for the current period

4. The built and natural environment

What is the Decision to be taken?	TRANSFORMING DEPOTS To approve a programme of rationalisation, disposal and improvement of the Council's depots. Planned capital expenditure is expected to be funded from the proceeds of disposals.
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	No external consultation is required, as this relates to the Council's operational arrangements.
Who can I contact for further information or to make representations	Debbie.White@leicester.gov.uk

What is the Decision to be taken?	INCREASING THE SUPPLY OF NEW AFFORDABLE HOUSING WITHIN THE HRA To consider the range of acquisition opportunities currently being explored by officers in order to increase the supply of new Affordable Housing within the HRA
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	
Who can I contact for further information or to make representations	Janet.Callan@leicester.gov.uk

What is the Decision to be taken?	APPOINTMENT OF CONTRACTOR TO BUILD NEW COUNCIL HOUSES
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	To be confirmed
Who can I contact for further information or to make representations	Peter.kandola@leicester.gov.uk

5. A healthy and active city

No decisions due to be taken under this heading for the current period

6. Providing care and support

What is the Decision to be taken?	ADULT SOCIAL CARE SPENDING REVIEW PROGRAMME 4 To approve savings that will contribute to the Council's Spending Review Programme 4, which requires Adult Social Care to deliver savings for 2019/20
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	To be confirmed
Who can I contact for further information or to make representations	Tracie.Rees@leicester.gov.uk

What is the Decision to be taken?	CHANGES TO ADULT SOCIAL CARE NON-RESIDENTIAL CHARGING To approve changes to the current treatment of Disability Related Expenditure (DRE) within the financial means test, which will contribute to the Council's Spending Review Programme 4
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	Public consultation from 3 July 2018 to 28 September 2018. (Engagement with service users, carers, public and other stakeholders via surveys and board/forum/group meetings)

Who can I contact for further information or to make representations	Ruth.Lake@leicester.gov.uk ; Prashant.Patel@leicester.gov.uk
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7. Our children and young people

What is the Decision to be taken?	ADDITIONAL SCHOOL PLACES To approve capital funding for additional school places
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	Schools
Who can I contact for further information or to make representations	Richard.Sword@leicester.gov.uk

What is the Decision to be taken?	MODIFICATION TO THE REORGANISATION OF FOSSE PRIMARY SCHOOL AND SLATER PRIMARY SCHOOL
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	Statutory consultees and partners through the publication of modifications to statutory proposals.
Who can I contact for further information or to make representations	Richard.Sword@leicester.gov.uk

8. Our neighbourhoods and communities

No decisions due to be taken under this heading for the current period

9. A strong and democratic council

What is the Decision to be taken?	REVENUE BUDGET MONITORING 2018/19 PERIOD 9
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019

Who will be consulted and how?	Overview Select Committee – date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL MONITORING 2018/19 PERIOD 9
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	Overview Select Committee, date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	REVENUE OUTTURN 2018/19
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 May 2019
Who will be consulted and how?	Overview Select Committee – date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL OUTTURN 2018/19
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 May 2019
Who will be consulted and how?	Overview Select Committee, date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	REVENUE BUDGET MONITORING 2019/20 PERIOD 3 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Aug 2019
Who will be consulted and how?	Overview Select Committee – date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL MONITORING 2019/20 PERIOD 3 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Aug 2019
Who will be consulted and how?	Overview Select Committee, date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	REVENUE BUDGET MONITORING 2019/20 PERIOD 6 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Nov 2019
Who will be consulted and how?	Overview Select Committee – date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL MONITORING 2019/20 PERIOD 6 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Nov 2019
Who will be consulted and how?	Overview Select Committee, date to be advised.

Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk
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What is the Decision to be taken?	REVENUE BUDGET MONITORING 2019/20 PERIOD 9 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Feb 2020
Who will be consulted and how?	Overview Select Committee – date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL MONITORING 2019/20 PERIOD 9 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Feb 2020
Who will be consulted and how?	Overview Select Committee, date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	REVENUE OUTTURN 2019/20 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 May 2020
Who will be consulted and how?	Overview Select Committee – date to be advised.
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL OUTTURN 2019/20 Decisions consequential to the monitoring of expenditure in 2019/20 (if any)
Who will decide?	City Mayor/Executive

When will they decide?	Not before 1 May 2020
Who will be consulted and how?	Overview Select Committee, date to be advised
Who can I contact for further information or to make representations	Alison.Greenhill@leicester.gov.uk

What is the Decision to be taken?	GENERAL FUND REVENUE BUDGET 2020/21 To recommend a revenue budget to the Council
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Feb 2020
Who will be consulted and how?	Consultation with Scrutiny prior to the Council meeting
Who can I contact for further information or to make representations	Alison.greenhill@leicester.gov.uk

What is the Decision to be taken?	CAPITAL PROGRAMME 2020/21 To recommend a capital programme to the Council
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Nov 2019
Who will be consulted and how?	Consultation with Scrutiny prior to the Council meeting
Who can I contact for further information or to make representations	Alison.greenhill@leicester.gov.uk

What is the Decision to be taken?	HOUSING REVENUE ACCOUNT 2020/21 BUDGET AND CAPITAL PROGRAMME To recommend a budget, rent level and capital programme to the Council
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Jan 2020
Who will be consulted and how?	Consultation with Scrutiny and Tenants' Forum prior to the Council meeting
Who can I contact for further information or to make representations	chris.burgin@leicester.gov.uk

What is the Decision to be taken?	INVESTMENT PROPERTY To approve the purchase of investment property through use of Investment Property funding.
Who will decide?	City Mayor/Executive
When will they decide?	Not before 1 Apr 2019
Who will be consulted and how?	None
Who can I contact for further information or to make representations	Matthew.Wallace@leicester.gov.uk

Economic Development, Transport and Tourism Scrutiny Commission

Draft Work Programme 2018 – 2019

Meeting	Topic	Actions Arising	Progress
12 th July 2018	<ol style="list-style-type: none"> 1. Putney Road Scheme – Presentation 2. Procurement Social Value - full report back on progress and timetable 3. Business Workplace Portfolio – update report 4. Draft Work Programme 2018/19 – members to consider and comment. <ol style="list-style-type: none"> a) Bus Services Act Scrutiny Review Update – Chair to provide verbal report on progress. 	<ol style="list-style-type: none"> 1. Agreed: <ul style="list-style-type: none"> • That the results of the consultation on the Putney Road Scheme be noted; and • That the Commission endorses proceeding to the next phase of delivery of the Putney Road Scheme. 2. Agreed: <ul style="list-style-type: none"> • That the next steps required to finalise, adopt and implement the Social Value Charter be noted; and • That the Head of Procurement be asked to: <ol style="list-style-type: none"> a) Circulate the draft Social Value Charter and Social Value Guide as soon they are available to all members of this Commission and all Members who participated in the Procurement and Social Value Task Group; b) Include examples of good practice in the Social Value Guide, showing how social value has already been successfully secured through commissioning; and c) Ensure that the Equalities Implications of the Social Value Charter are added to documentation as appropriate. 3. Report welcomed and noted. 4. Work programme noted and Bus Services Act task group update reported. 	

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Appendix D

Meeting	Topic	Actions Arising	Progress
6 th September 2018	<ol style="list-style-type: none"> 1. Leicester's Biodiversity Action Plan 2011 – 2021 update – report and presentation 2. Bus Services Act Scrutiny Review – Draft report of findings 	<ol style="list-style-type: none"> 1. Question raised by Cllr Porter relevant to Biffa bio-compost re: ongoing trials at Loddington and potential issue of permit from the Environmental Agency. Action Helen to provide a response. 2. Bus Services Act report welcomed and agreed. To be presented to Overview Select Committee for endorsement, prior to presenting to the Executive. Commission to receive feedback on the report recommendations in 12 months. 	
25 th October 2018	<ol style="list-style-type: none"> 1. Call-in: Putney Road Scheme 2. Procurement Social Value - update 3. Strategic Growth Plan - update 4. Neighbourhood Road Safety (20mphs, School Run Parking, Local Safety Schemes) 	<ol style="list-style-type: none"> 1. Following discussion at the meeting the call-in was withdrawn. 2. The report and update was noted. 3. Strategic Growth Plan was noted and supported. 4. The update was noted. 	
6 th December 2018	<ol style="list-style-type: none"> 1. Major Transport Projects – progress update 2. Local Plan consultation – progress update 	<ol style="list-style-type: none"> 1. Timetable and provisions for consultation and scrutiny be noted. 2. Update was noted and another presentation was requested by the commission for Summer 2020. 	

Meeting	Topic	Actions Arising	Progress
17 th January 2019	1. Draft Revenue Budget 2019/20 2. Business Support – Update (<i>item deferred from last meetings – lead Peter Chandler</i>) 3. Employment Hub (launched June 2018) - report on progress 4. Connecting Leicester Projects – update	<p>Agreed for Budget item:</p> <ol style="list-style-type: none"> 1) That the Director of Finance be asked to clarify to Members who the 40,000 people not accounted for in the figures given paragraph 2.2 of the Equality Impact Assessment are and whether this figure includes students; 2) That the Director of Planning, Development and Transportation be asked to provide Members with a breakdown of how much from each fine received through bus lane enforcement is received by this Council and how much is passed to other bodies; and 3) That the Overview Select Committee be asked to take the comments of this Commission recorded above in to account when considering the City Mayor’s proposed General Fund Revenue Budget for 2019/20 to 2021/22. <p>Agreed for Business support item:</p> <ol style="list-style-type: none"> 1) That reports be noted, and that the Director of Tourism, Culture and Inward Investment be asked to ensure that reviews of the Business Support projects include analysis of diversity, such as the ethnicity of business owners using the support. <p>Agreed for Employment Hub item:</p> <ol style="list-style-type: none"> 1) That the presentation be noted, and that all Councillors be asked to encourage individuals and employers to engage with the Employment Hub project through the project’s website: https://www.leicesteremploymenthub.co.uk 	

Meeting	Topic	Actions Arising	Progress
		<p>Agreed for Connecting Leicester item:</p> <p>1) That progress with the Connecting Leicester programme be noted, and that the Director of Planning, Development and Transportation be asked to circulate Equality Impact Assessments for the schemes discussed at this meeting to all members of this Commission.</p>	
<p>14th March 2019 <i>Draft items tbc</i></p>	<ol style="list-style-type: none"> 1. Local Plan update? 2. Connecting Leicester Projects – update? 3. Bus Services Act update -Executive response / progress made on recommendations 		

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Economic Development, Transport and Tourism Scrutiny Commission 2018/19 Forward Planning

Date of meeting	Topic	Brief description of actions	Progress
ONGOING	City Mayor & Executive Plan of Key Decisions	Commission to keep a watching brief and receive regular reports / updates on executive key decisions planned relating to this portfolio.	Ongoing
ONGOING	Spending Review Programmes linked to: a) Councils General Fund Revenue Budget Report 2018/19 to 2020/21 b) Capital Programme Projects	Commission to keep a watching brief and receive regular updates on issues related to budgets with this portfolio <i>(Full council in February 2018 agreed Councils General Fund Revenue Budget report 2018 to 2021).</i>	Ongoing
ONGOING	Connecting Leicester Projects	Commission agreed to be involved at the early stages of development of plans	Ongoing
ONGOING	'Leicester: Great City' Economic Action Plan 2016-2020' Website Link: https://www.leicester.gov.uk/media/57817/economic-action-plan-2016-2020.pdf	Commission to receive regular updates and reports relating to the 5 themes within the Economic Action Plan.	Ongoing
ONGOING 2018 / 2019	'Leicester's Draft Local Plan' updates on progress	Consideration of the draft local plan and monitoring progress – continuing to keep a watching brief on progress made	Ongoing updates
TBC	Healthier Air for Leicester – Air Quality Action Plan 2015 – 2026	Progress update on actions (joint with health & wellbeing scrutiny)	tbc
TBC	Railway Station Area Regeneration	Progress on the redevelopment	tbc
TBC	'Leicester Flood Risk Strategy'	Progress update on flood risk programme in Leicester	tbc
TBC	Major Transport Projects and Management / Technology	Report on progress	tbc

	(including update on Midlands Connect (MC))		
TBC	National Productivity Investment Fund (NPIF) update (including Bus Lanes update)	Report on progress	tbc
TBC	Climate Change Obligations	Update on progress	tbc
TBC	'Leicester Sustainability Action Plan 2016 – 2019'	Update on progress on actions	tbc
TBC	'Leicester City Cycle Action Plan'	Report on progress on the actions	tbc
TBC	Energy & District Heating	Focus on Energy Efficiency and raising awareness e.g. businesses	tbc
TBC	Commercial Councils – Entrepreneurialism in local government	To investigate the position and impact on Leicester City Council services	tbc
TBC	'Leicester Tourism Action Plan 2015 – 2020'	Report on progress on actions	tbc
TBC	Marketing Leicester & Leicestershire – Inward investment	Report on progress	tbc
TBC	Leicester, Leicestershire Enterprise Partnership (LLEP)	Key Priorities and progress report e.g. Strategic Economic Plan	tbc